

INTERNATIONAL STUDENT MINISTRIES OF NEW ZEALAND

ROLE DESCRIPTION – WORKER-IN-TRAINING

This Role description relates to the ministry of [Insert Name] as a worker-in-training for ISMNZ. An ISMNZ Worker-in-Training position is one where a programme fundraising and on the job training occurs with the object of the person progressing in building a support team and receive on the job development towards becoming an ISMNZ Campus Worker.

PURPOSE

1. To receive on-the-job training in order to contribute to the ministry amongst international students in Palmerston North.
2. To enlist a team of financial supporters in order to extend the role to permanent full time ministry worker-in-training.
3. Contribute to the broader ISMNZ ministry amongst internationals in New Zealand.
4. Assist graduates with re-entry transition.

FUNDAMENTAL FUNCTIONS

A. Personal Walk

1. Be a faithful follower of Jesus Christ with an established commitment to a local church.
2. Be trustworthy and reliable, and continue to grow spiritually as a man/woman of God and model Christlikeness in all aspects of your life.
3. Maintain a balance between ministry, paid employment, and personal/family life.

B. Organisational

1. Be familiar with and adhere to the policies in the ISMNZ Policy Guide.
2. Embrace the vision, mission and values of ISMNZ, and promote them in the performance of ministry.
3. Represent ISMNZ to international students and Christian and education communities.
4. Ensure contextualised cross-cultural ministry.

C. Training

1. Work with your ministry leader on enlisting a team of financial supporters.
2. Work with your ministry leader on the following areas: Spiritual formation – including spiritual and personal development; Biblical formation; and Ministry formation.
3. Orientation to ISMNZ Vision, mission and values.
4. Be available to attend ISMNZ local, regional and national gatherings which support the outworking of the ISMNZ vision, mission and values.

MINISTRY FUNCTIONS

D. Evangelism and Ministry of Discipling

1. Contribute to the evangelizing of international students.
2. Contribute to the discipling, teaching and training ministry amongst international students.
3. Demonstrate, by example, the ministry of discipling.

RELATIONAL FUNCTIONS

E. Teamwork

1. Being a committed member of the ISMNZ team, developing healthy relationships and teamwork with ISMNZ personnel in your region.
2. Be available to other ISMNZ staff to assist them in areas of your expertise.

F. Networking

1. Promote prayer for work amongst international students.
2. Link up with graduates when and where possible.
3. Participate and use gifts and expertise to assist with various ISMNZ ministry projects when requested.

G. Supporter & Donor Management

1. With your ministry leader, develop and maintain a team of prayer and financial supporters, supporting agencies and churches.
2. Work with your ministry leader to create pathways of communication with potential financial supporters, such as newsletters, email-newsletters.
3. Provide regular communication to supporters about personal activities and those of the wider ISMNZ ministry. Keep donors well informed and thanked for their assistance.

H. Accountability

- Accountable to your supervisor/ ministry leader
- Annual review
- Police check every 3 years, or as required